



## MINUTES

Board of Trustees Regular Public Meeting  
March 10, 2016, 6:30 p.m., Room 5E-100

<u>Trustees:</u>	Rachee Allen, Kevin Collins, Terry Coulthard, Rick Volpe, Marvin Zuker
<u>Staff:</u>	Michael O'Keefe, Director; Linda Ward, Principal; Sonja Litner, Vice Principal; Terry Jakobsmeier
<u>Holland Bloorview Kids Rehabilitation Hospital:</u>	Julia Hanigsberg, CEO
<u>Guests:</u>	Heather Fairley, Staff; Adrienne Harris, Staff
<u>Regrets:</u>	Lynda Torneck, HBKRH
<u>Recorder:</u>	Danielle Kennedy
<u>Presiding:</u>	Rachee Allen, Chair

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### PRESENTATION –

Linda Ward welcomed Adrienne Harris, teacher at Bloorview School Authority. Adrienne provided an overview on the Special Equipment Amount (SEA) claims, which provides support for the cost of assistive equipment, leases and upgrades for special needs students to be able to access the Ontario curriculum. Equipment can include computers, furniture, therapy needs and communication tools. A copy of the Presentation was distributed. Claims and funding are based on student needs, the Ministry SEA cap this year being \$150 000. The New IEP engine allows for tracking of SEA equipment which will assist with inventory. Equipment is transferred to the student's next school, upon request, as long as the new school is publicly funded.

#### 1. CALL TO ORDER

Chair Rachee Allen called the meeting to order at 6:49 p.m.

#### 2. REVIEW AND APPROVAL

##### 2.1 Approval of the Agenda for the Public Meeting of March 10, 2016

###### MOTION: Coulthard/Volpe

**THAT** the Agenda for the Public Meeting of March 10, 2016 be amended to move Item 6.4 to the In-Camera agenda.

– THE AMENDMENT TO THE MOTION CARRIED –

###### AMENDED MOTION: Coulthard/Volpe

**THAT** the amended agenda for the Public Meeting of March 10, 2016 be approved.

– MOTION CARRIED –

##### 2.2 Approval of the Minutes for the Board of Trustees Regular Public Meeting of February 2, 2016

###### MOTION: Collins/Zuker

**THAT** the minutes for the Board of Trustees Regular Public Meeting held on February 2, 2016, be approved as presented.

– MOTION CARRIED –

### **3. TRUSTEE DECLARATION OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest.

### **4. HOLLAND BLOORVIEW UPDATE**

CEO Julia Hanigsberg updated the Trustees on the Public Policy Framework. The government issued a paper called Patients First, which is a province wide consultation of which we are a part. There was a concern regarding a lack of discussion of children. A coordinated effort of stand-alone children's hospitals compiled a letter back to the ministry regarding health care needs. Submission deadline is March 31, 2016. Julia will provide follow up at an upcoming meeting.

The Hospital is engaged in the development of a Health Quality Improvement plan, which is a requirement for all health care facilities, intended to ensure quality health across health care systems. A consultative approach was taken focusing on 3 branches this year, 1<sup>st</sup> Pillar – Enhancing Care and Eliminating Harm, 2<sup>nd</sup> Pillar - Improving Access, 3<sup>rd</sup> Pillar - Authentic Partnerships. Family, children and youth were incorporated in consultative planning.

Discussion ensued including topics of medical marijuana, assisted suicide, independency and self- advocacy skills, therapy, and the cost benefits in therapy.

### **5. REPORTS**

#### **5.1 PRINCIPAL'S REPORT**

Linda Ward reported on recent and upcoming events, celebrating accomplishments of students and engaging in Partnerships:

- an awards assembly for Resource and IET students was held recognizing specific qualities and attributes
- a Cruise Event day was held on March 9, 2016 - all staff collaborated to provide a number of Cruise themed events in the gym
- transition meetings have been held and letters for new registrants go out the beginning of April
- Grade 1 Reunion and Family Math Events are coming up
- teacher/team conferences have been held
- a new LTO posting to June 29<sup>th</sup> being released as the current LTO accepted a position elsewhere
- the April 15<sup>th</sup> PA Day focusses on training for all staff on CPI (Crisis Prevention Intervention)
- Sonja has been working with teachers on IEPs-focusing on goals and aligning with Ministry guidelines
- the Technology committee continues to meet
- we recently hosted students and faculty from Urawa University in Japan who toured our educational facility
- Daniel Rowles welcomed first year engineering students from U of T who were involved in a design challenge
- OCT has requested to hold an Art display in May
- Linda Ward attended recent TARO meetings on Equity and now has a connection with the Rick Hanson Foundation
- we recently hosted Sr. Management visitors from TDSB and TCDSB to explore our facility

#### **5.2 DIRECTOR'S REPORT**

Michael O'Keefe updated the trustees on a number of items:

- Ministry Liaison Mike Wallace is absent this evening due to a scheduling conflict
- Michael O'Keefe attended OESC conference on February 9<sup>th</sup> - notes are included in the Agenda Package and the Power Point Presentations have been requested
- the Strategic Plan for information or discussion is included in your package

- the Copyright Board establishes a tariff \$2.49 per student which may be coming our way (the School Boards Association is monitoring this)
- the Accessibility Plan has been submitted to the Ministry (more work is needed on documentation on the website)
- meetings with the Research Program leader have been held
- the Website is currently under construction and no changes can be made until March 22<sup>nd</sup>
- Danielle will be preparing Policy Binders with approved Policies and by-laws, old binders are to be returned
- Linda Ward and Blyth Brett are working on Trustee e-mail accounts
- Danielle Kennedy has recently been certified as the Management Health & Safety Rep
- the Annual General Meeting for Section 68 schools is being held in June (if you are interested please contact Michael O’Keefe)
- report 6.1 changed ,the date changed from March 1/16 to March 10/16
- next meeting date of April 5<sup>th</sup> to be discussed due to the delay of tonight’s meeting
- Social media /communication policy under review, the suggestion was made that all communication to parents should only be through Bloorview email, and not personal email

## 6. REPORTS

### 6.1 RFP for Legal Services

#### **MOTION: Coulthard/Zuker**

**THAT** the Bloorview School Authority board approve the draft RFP for legal services (as presented) for distribution once appropriate timelines and distribution locations have been determined.

Clarification was provided for #5 in the Comments section of the Proposal – “staff” not only to be interpreted as the Director as other school administration gather information as well, could be the Human Resources Administrative Liaison or Principal.

– **MOTION CARRIED** –

### 6.2 Role Description of Director of Education

Report was provided for the information of the board.

A discussion ensued with regards to interpretation of some language and terms that were used. Two recommendations were made:

- to change the wording to ensure it reads “school representation” under #4 in the “Director/Board Relations” section. Delete words “and Board” from statement. Statement to now read “To ensure representation of the school at meetings of the Holland Bloorview Kids Rehabilitation Hospital Board of Trustees.”
- to change the wording under #3 in the Policy section from “Collaborate with the Hospital, as required, on development of policies as required by the Ministry of Health for patients of the Hospital.” to “Collaborate with the Hospital as required by law.”

### 6.3 Research

Report was provided for the information of the board.

### 6.4 Trustee Selection Committee Report

This item was moved to the In-Camera session.

**7. FINANCE**

Kevin Collins reported that Mike and Linda drafted a response letter to the Ministry with recommendations. Response from the Ministry is pending. An update will be provided. With regards to budget, the quarterly report will be available for the next board meeting.

**8. COMMUNICATION**

Nothing to report.

**MOTION: Coulthard/Collins**

**THAT** the Trustees move to the In Camera Meeting at 8:00 p.m.

**– MOTION CARRIED –**

**9. ADJOURNMENT**

**MOTION: Volpe/Collins**

**THAT** the Public Meeting be adjourned at 8:00 p.m.

**– MOTION CARRIED –**