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**Title:                   REPORTING TO PARENTS: USE/FORMAT OF SCHOOL  
DESIGNATED SPACES IN MINISTRY REPORTING FORMS**

**Adopted:               September 14, 2010**

**Reviewed:            November 1, 2013**

**Revised:             November 2, 2010, October 2016, November 1, 2016**

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## **POLICY**

It is the policy of the Bloorview School Authority that staff will use the school-designated spaces in Ministry Reporting forms (including Kindergarten forms) as vehicles for both the school and the home to share perspectives and to open dialogue.

## **RATIONALE**

Communication between parents/guardians and school staff is essential in the understanding of one another's perspectives.

The Ministry of Education has produced reporting forms stemming from the Growing Success and Full Day Kindergarten initiatives

## **PROCEDURES**

1. The school-designated area on the first page of the reporting forms will be used to share the vision, mission and values of the Bloorview School Authority Strategic Plan which gives direction and context to all we do.
2. The school-designated area on the second page of the reporting forms will be designated for parent's/guardian's and student's comments on student achievement, goals and next steps.