



## MINUTES

Board of Trustees Regular Public Meeting  
March 6, 2018 5:32 p.m. Room 1W165

<u>Trustees:</u>	Julia Alleyne, Kevin Collins, Terry Coulthard, Helen Huang, Barry Pervin, Rick Volpe, Marvin Zuker,
<u>Staff:</u>	Michael O’Keefe, Director; Linda Ward, Principal; Alise Sanborn, Vice Principal
<u>Holland Bloorview Kids Rehabilitation Hospital:</u>	Stewart Wong (representing Julia Hanigsberg)
<u>Guests:</u>	Lorna Jones (Presenter)
<u>Regrets:</u>	Terry Jakobsmeier
<u>Recorder:</u>	Elizabeth Lee
<u>Presiding:</u>	Barry Pervin, Chair

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**1. CALL TO ORDER** The Chair called the meeting to order at 5:32 p.m.

**2. Presentation – Assessment**

L. Ward introduced Lorna Jones, Junior Resource Teacher, who presented on the Bloorview School Authority’s Assessment and Evaluation practices.

**3. REVIEW AND APPROVAL**

**3.1 Approval of the Agenda for the Regular Public Meeting of March 6, 2018**

**MOTION: Huang/Coulthard**

**THAT** the Agenda for the Regular Meeting of March 6, 2018 be approved as presented.

**-MOTION CARRIED-**

**3.2 Approval of the Minutes for the Board of Trustees Regular Public Meeting of January 16, 2018.**

**MOTION: Coulthard/Huang**

**THAT** the Minutes for the Board of Trustees Regular Public Meeting of January 16, 2018 be approved as presented.

**-MOTION CARRIED-**

**4. TRUSTEE DECLARATION OF CONFLICT OF INTEREST - None**

**5. DELEGATIONS - None**

**6. UPDATES**

**5.1 HOLLAND BLOORVIEW (S.Wong)**

The Hospital’s President and CEO report was distributed to the Board for review. S. Wong spoke about the Capes for Kids fundraiser which has a goal of \$500,000. S. Wong was excited to share that currently \$464,000 has been raised, almost reaching the goal. For more information, please visit [capesforkids.ca](http://capesforkids.ca).

S. Wong also highlighted some items on the report including a project taking place in hospital where inpatient and outpatient clients can provide feedback via a mobile video booth.

**5.2 PRINCIPAL’S REPORT (L. Ward)**

The Principal’s report was distributed to the Board for review. L. Ward shared about the Challenger Baseball family event; it was a great opportunity for families to connect and the activities for the Challenger Baseball were modified to accommodate our program to be adaptive to our school. Whole families participated in the activities and we had a number of staff support the event, which was an overall great success.

L. Ward spoke about the visitors that we have hosted recently at our school and the positive feedback that we received, including our visitors from Urawa University in Japan and the 8-week program with Crescent School students.

L. Ward distributed the draft climate survey to the Board. The climate survey will be sent to the parents and staff around April or May. L. Ward asked for feedback to be provided to the Director. Discussion ensued and some revisions were suggested.

The Chair asked about the meeting L. Ward attended for the Section 68 schools and any best practices that were discussed. L. Ward shared that there were two Ministry representatives who attended to discuss the new initiatives that are being implemented, including the revamping of the report cards (it will be put on hold), equity and inclusive education, building more collaborative between Section 68 schools, how recent changes to the Employment Standards Act are affecting the schools, and transportation services.

**5.3 DIRECTOR’S REPORT (M. O’Keefe)**

The Director’s report was distributed to the Board for review. The Director highlighted some items.

Alise will be attending a seminar on mental health the school’s behalf and will report back.

The Director also spoke about the Ministry of Education Innovation Workshop on February 27th, organized by S. Wong and his team. School Boards from across the province were able to tour our building, discuss innovation in the hospital and what we do at our school. S. Wong said that they received a lot of positive comments from the visitors and were happy with what they saw during the day, including the approach to education and care at Bloorview School.

The Director also encouraged those that are using Twitter to follow Bloorview School Authority as we are now becoming more active with on Twitter.

Lastly, the Director shared that it would be Elizabeth Lee, Human Resources Liaison's last board meeting and thanked her for her short time here. Stephanie San Juan will be trained to replace her and will meet the Board at the April meeting.

## **6. ACTION/INFORMATION ITEMS**

### **6.1 Review and Discussion of Board Self Assessment ( J. Alleyne)**

J. Alleyne shared the drafted Board Self-Assessment rubric and asked for feedback. Discussion ensued. The Chair suggested that the Self-Assessment rubric be circulated to all the Board Trustees for review and return with comments and feedback.

### **6.2 IKP review – Update (R. Volpe)**

R. Volpe provided an update on the two options (private vs. public funding) discussed by a working group. The working group has determined that private funding would not be a viable option. The working group recommended seeking public funding from the Ministry of Education or other school boards. R. Volpe also stated that the working group also had suggestions that the school could seek an alternative model if the school was interested in inclusion of different grades for the IKP Program or reverse inclusion. The working committee would like to create a documentation of the IKP program through a tribute video of the accomplishments the program has made throughout the years by interviewing some past students. Discussion ensued.

The Board requested more clarity on what the expectations would be should the Director approach the Ministry of Education requesting for guidance and funding. The majority of the Board's opinion is to move forward with finding options to revive the IKP program. Based on the discussion, the Chair suggested that the working group develop proposals for possible public funding, that the full committee be convened to review these proposals and following that, the Director and Chair connect with the co-chairs before the Director contacts the Ministry of Education regarding the feasibility of the program and the formulated proposals.

### **6.3 Committee reports/matters**

#### **(1) Policy Committee**

##### **Information item – GOV 006 – Trustee Appointment**

The Director stated that at the Policy Committee meeting a discussion was held regarding the GOV 006 Trustee Appointment policy. The terms of all present trustees will end at the same time – namely, to coincide with the terms of all municipal positions (the fall of 2018). As the process of the appointment takes a long time, the Board needs to plan and schedule the timing of the process for new and reappointed trustees to be approved in time. There are no limits to the number of reappointments for the Trustees. The Director will ask any Trustees who are planning to stand for reappointment, to describe (using a matrix) what they feel were their strongest skills. If the present members on the Board would like to be reappointed, they will not be able to take part in the committee or board discussion around the approval of any recommendations. Discussion ensued.

The Director requested for a motion that the process for Trustee Appointment to begin as soon as possible for the 2018-2022 term.

**Motion: Alleyne/Coulthard**

**That** the Board initiate the process of trustee recruitment for 2018-2022 term, as per the GOV 006 Trustee Appointment policy.

**-MOTION CARRIED-**

**(2) Finance and Audit Committee – No report**

**(3) Playground Committee – Update In- camera**

**(4) Bursary committee – No report**

**(5) Discipline Committee – No report**

**6.4 Strategic Directions Update**

**- Implementation guide**

The Director asked if there were any questions, comments, or suggestions regarding the Strategic Directions that were distributed to the Board for review. This is the first Strategic Directions update that demonstrated our progress to date. He anticipates that another report will be shared towards the end of the school year on further progress made supporting our Strategic Directions. The Chair requested for the Trustees to bring forward any comments, suggestions and feedback regarding the Strategic Directions shared to the Director.

**6.5 School Year Calendar**

The School Year Calendar information was provided for the Board of Trustees. It is not anticipated that any major changes will be recommended to what was provided to us by the Ministry of Education. Bloorview will most likely follow the TDSB school calendar, which will also be similar to the YDSB school calendar. L. Ward said that YDSB agreed to still provide transportation on days where the PA days do not fully match ours. The submission deadline to the Ministry is May 1, 2018.

**7. TRUSTEE ENQUIRIES**

T. Coulthard asked if the donor was contacted regarding their preference on where they would like to see their donation go. The Director said that he has communicated with the donor and he would like the school to decide where the funds should be spent. T. Coulthard asked if the School Council Report can be sent out to the Board of Trustees, L. Ward said that she will send it out. A request was also made that the Trustee email address be added to the school website, L. Ward confirmed that this updated.

**8. ITEMS OF INTEREST**

**- Action After Board (Jan 16, 2018)**

The Director stated that the actions list was distributed and asked if there were any questions; all have been completed.

**9. CORRESPONDENCE**

- **From M. Zucker - Picture of regional trustee group**

M. Zuker said that he met with the group and they are excited to see Bloorview School and tour the facility.

- **Section 68 AGM draft agenda**

The Director stated that the draft agenda for the Section 68 AGM is for the meeting in Oshawa in May.

- **OPSBA – 2018/19 Priorities Discussion paper**

The Director stated that this will be discussed in the April meeting. The Chair pointed out in the paper it refers to elected trustees only and does not reference appointed trustees for OPSBA. M. Zuker has spoken to OPSBA as they believed all trustees were elected, however that is not the case. The Chair suggested that an email be sent to have them add “appointed trustees” as well to address all trustees in their papers.

**Motion: Coulthard/Huang**

**That** the Board agrees to extend the Board Meeting past 8:30 p.m.

**-MOTION CARRIED-**

**10. IN CAMERA**

The In Camera Meeting was called to order at 8:05 p.m.

**11. PENDING ITEMS**

**Meeting Evaluation**

The Chair asked if the Board could provide an evaluation based on this Board Meeting. Discussion ensued during the In Camera meeting.

- 12. NEXT MEETINGS**
- **April 7, 2018 – OPSBA Regional Meeting**
  - **April 10, 2018 – Board meeting**

**13. MOTIONS/ITEMS BROUGHT FORWARD FROM IN-CAMERA**

**14. ADJOURNMENT**

**MOTION: Huang/Alleyne**

**THAT** the Public Meeting be adjourned at 8:50 p.m.

**-MOTION CARRIED-**