



## Minutes

Board of Trustees Regular Public Meeting

March 7, 2017 5:30 p.m . Room 5E100

<u>Trustees:</u>	Julia Alleyne, Kevin Collins, Terry Coulthard, Barry Pervin, Rick Volpe, Marvin Zuker,
<u>Staff:</u>	Michael O’Keefe, Director; Linda Ward, Principal; Deanna Cape, Vice Principal; Terry Jakobsmeier, Finance Manager
<u>Guests:</u>	Hannah Yoo, Paul Alcamo and Richard Messina
<u>Regrets:</u>	Julia Hanigsberg, Lynda Torneck
<u>Recorder:</u>	Linda Ward
<u>Presiding:</u>	Julia Alleyne, Chair

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### 1. CALL TO ORDER 5:45p.m.

### 2. PRESENTATIONS

IKP Program presentation by H. Yoo and P. Alcamo included testimonials from JICS parents.

R. Messina shared history of JICS and Laboratory School. He highlighted the public purpose of school. This year JICS will reduce the fees for the IKP. He felt that there is not a single solution to the declining enrolment problem and shared some of the strategies used this year (website, advertising).

### 3. REVIEW AND APPROVAL

#### 3.1 Approval of the Agenda for the Public Meeting of March 7, 2017

**MOTION: Coulthard/Pervin**

**THAT** the Agenda for the Regular Public Meeting of March 7, 2017 be approved as presented.

**-MOTION CARRIED -**

#### 3.2 Approval of the Minutes for the Board of Trustees Regular Public Meeting of February 7, 2017

**MOTION: Volpe/Pervin**

**THAT** the Minutes of the Regular Public Meeting of February 7, 2017 be approved as presented.

**-MOTION CARRIED -**

### 4. TRUSTEE DECLARATION OF CONFLICT OF INTEREST

Rick Volpe declared a conflict with IKP presentation and discussion.

### 5. DELEGATIONS

None

## 6. UPDATES

### 6.1 HOLLAND BLOORVIEW

Copy of President and CEO report was included in agenda package.

### 6.2 PRINCIPAL'S REPORT (L. Ward)

Photographs from the Award Assembly were shared. Upcoming 'March Break' trip for all students explained. Staff recognized for their efforts to prepare this special event for the students. Information from the recent Section 68 Principal Meeting was shared. Highlights from the Math Committee: staff Professional Book Club, parent engagement and Family Math Event.

### 6.3 DIRECTOR'S REPORT (M. O'Keefe)

The report was circulated in the board package. The Minister of Education will be coming to Bloorview School on March 20<sup>th</sup> in the afternoon. The budget was approved by the Ministry with small revisions. Invictus – community outreach presentation will come to the school in the near future and possible additional visit in September. Linda and staff were congratulated for another excellent awards ceremony which was also attended by M. Zuker and B. Pervin.

## 7. ACTION/INFORMATION ITEMS

### 7.1 Strategic Plan – Next steps

- Discussion regarding establishment of short term goals and how we will know they have been achieved.
- An annual plan will identify strategies as well as expected outcomes.
- The Strategic Plan will be implemented in September. M. O'Keefe will take the lead and work with staff.
- Next steps include the development of a communication plan for the Strategic Plan. The Strategic Plan needs to be animated through a communication strategy to raise awareness. Could coordinate launch with school mascot, motto and pin. The goal is to make strategic plan real for school community.

### 7.2 School Year Calendar

Preliminary discussion was held. Reviewed need for mandatory staff training early in the school year. Stakeholders will be consulted to receive further input.

### 7.3 Trustee Vacancy

The Board policy for Trustee Vacancy was reviewed. It was determined that the composition of interview committee would include:

- Parent representative
- Hospital representative
- Someone with Special Education background from the larger community – M. O'Keefe will consult with the Ministry.
- Board member will be B. Pervin.

Determined all applicants will be interviewed. B. Pervin and M. O'Keefe will coordinate date for interviews.

**7.5 Committee reports/matters**  
Moved to a Consent agenda.

**(1) Policy Committee**

**- Report – Policy and by-law revisions**

**THAT** the Board approve the policy PCE 003 Equity and Inclusive Education as presented.  
**-Consensus-**

**THAT** the Board approve the policy SHSM 003 Code of Conduct as presented.  
**-Consensus-**

**THAT** the Board approve the policy SHSM 005 Bullying Prevention and Intervention as presented.  
**-Consensus-**

**THAT** the Board approve the policy SHSM 001 Dealing with Abuse and Neglect of Students as presented.  
**-Consensus-**

**THAT** the Board approve the policy GOV 001 Governance as presented.  
**-Consensus-**

**THAT** the Board approve the revised By-law 5:00 as presented.  
**-Consensus-**

**MOTION: Zuker/Volpe**

**THAT** the Board approve the revised By-law 6:00 as presented.

**AMENDMENT: Coulthard/Pervin**

**THAT** the words "with the expectation that Section 6:13 will be reviewed by the policy committee." be added to the motion  
**-AMENDMENT CARRIED-**

**MOTION AS ANMENDED**

**-CARRIED-**

**(2) Finance and Audit Committee**

Report presented by K. Collins. Policies that are being forwarded to policy committee for review were highlighted.

**(3) Playground Committee**

Update provided by L. Ward. Parent/guardian survey will be sent out to community after March Break. Next meeting March 21<sup>st</sup>.

**(4) Bursary committee**

Update provided by L. Ward

**(5) Discipline Committee**

The committee has not met.

**(6) License and Services Committee**

M. O’Keefe provided update.

**(7) Committee Vacancies**

The composition of all committees was reviewed.

- R. Volpe will join Bursary and License and Services Committee.
- M. Zuker and B. Pervin will join License and Services Committee.
- Chair of Bursary Committee: K. Collins
- Chair of License and Services Committee: M. Zuker

**7.6 Performance review: Director of Education – committee formation**

J. Alleyne ( Chair), T. Coulthard, and B. Pervin will form the committee.

**8 TRUSTEE ENQUIRIES**

None

**9 ITEMS OF INTEREST**

Integrated Kindergarten Program:

- Enrolment has been dropping since the implementation of Full Day Kindergarten. Discussion ensued. Next steps will be reviewed at April Board meeting. M.O’Keefe, B. Pervin and R.Volpe to consult Ministry staff
- Bill 115 implications to Bloorview School Authority.

**10. CORRESPONDENCE**

Draft letter of thanks to Rachee Allen was shared. Board agreed letter will be sent as presented.

**11. PENDING ITEMS**

- **School Year calendar Approval (April)**
- **Budget Approval (June)**
- **Governance PD**

**12. NEXT MEETINGS – date changed to Monday April 3<sup>rd</sup> at 5:30p.m.**

**13. IN CAMERA**

**14. MOTIONS/ITEMS BROUGHT FORWARD FROM IN-CAMERA**

Suggestion that an “Action After” document be prepared after each board meeting.

**15. ADJOURNMENT..... 8:52 p.m.**